



# ACMG

Training and Assessment Program

**Hello** and thank you for your interest in applying to the ACMG Training and Assessment Program (TAP).

**As of April 30, 2018**, the ACMG will be running the program for an undetermined period. For any courses beginning May 1, 2018, please use the following pages and application packages that are appropriate for your needs. If you have any questions, feel free to direct them to us at [tap@acmg.ca](mailto:tap@acmg.ca).

If you have previously taken a course with the Canadian Mountain and Ski Guide Program at Thompson Rivers University, it is possible that we will not have your complete file and may request an update on your resume, letters of recommendations or other info.

Best of luck as you enter the guiding or climbing instructor paths.

*The TAP Team*

**TAP APPLICATION PACKAGE**

**Apprentice Ski Guide**



**ACMG**  
Training and Assessment Program

ACMG Training and Assessment Program  
Box 8245  
Canmore, AB Canada T1W 2T9  
403.679.9181  
tap@acmg.ca

## Apprentice Ski Guide Application Package

### Package Contents:

1. Program Description
2. Notice of Increased Risk
3. Application Information
4. Sample Format Skiing Resume

### To Register:

- Review the application package to confirm you meet the prerequisites
- Complete the online application form: [TAP Application Form](#)

### Payment and Cancellation Policy

The course fee is due once you are formally accepted and registered into the course and must be paid in full.

The following policies are strictly enforced.

1. To receive a refund, the ACMG TAP office must receive notice of cancellation by e-mail or post a minimum of 4 weeks before the course start.
2. There are no refunds of any kind if you cancel after the 4 week deadline.
3. The no refund policy includes personal injury, illness, medical reasons, family emergency etc.
4. If the TAP cancels the course, all fee payments will be returned in full.

## 1. Apprentice Ski Guide

Ski Guides specialize in ski touring, ski mountaineering, and mechanized ski guiding.

The Apprentice Ski Guide exam evaluates ski guiding applications and skills in a ski touring and ski mountaineering environment. The exam typically takes place in a remote base camp or combination of front and backcountry over a 9-day period. This scenario provides the opportunity for candidates to lead (guide) and demonstrate their decision-making and judgment skills. The guiding skills and applications to be tested are common to mechanized and ski touring operations.

Guide Training Skiing is a prerequisite to the Apprentice Ski Guide Exam. You may wait one year after completing Guide Training Skiing before you are required to take the Apprentice Ski Guide Exam. Apprentice Ski Guides have up to 3 years to attend the Ski Guides exam.

If you have already completed Guide Training Skiing and are applying to the Apprentice Ski Guide Exam, proceed with this application package. If you have not completed Guide Training Skiing, return to the web site and click on 'Guide Training Skiing' or contact the CMSG Program office for the application package

## 2. Notice to Participants of Professional Guide Training Courses - Increased Risk

The ACMG provides training intended to develop professional skiing, climbing, hiking, rescue, and wilderness travel guides. To train professional guides it is necessary for students to participate in activities that have higher levels of risk than what may be considered reasonable by entry-level, intermediate, novice, commercial guiding, or recreational standards. This may include, but is not limited to activities such as: lead climbing where the climber places his or her own protective equipment, travel and decision making in avalanche terrain, climbing and rescue in a multi-pitch environment, driving program vehicles, hiking in unusually rough and remote terrain, stress from examination and grading processes, making route and hazard assessment decisions on behalf of other students, unsupervised activities; and continuing with an activity when it may not be considered reasonable by entry-level, intermediate, novice, commercial guiding, or recreational standards (for example, when fatigued, in inclement weather, or in high hazard conditions).

**AT THE START OF EACH COURSE or EXAM YOU ARE REQUIRED TO SIGN A LEGAL RELEASE DOCUMENT (Waiver). YOU CAN VIEW A COPY ON-LINE. WE RECOMMEND YOU SEEK LEGAL ADVICE IF YOU HAVE QUESTIONS.**

### 3. Application Information

#### Prerequisites Required Before You Can Apply

- ❖ You must be 19 years of age or older
- ❖ Have a current Advanced (80 hr.) First Aid and CPR certificate (Wilderness First Aid is preferred; however, OFA 3 will be accepted).
- ❖ CAA Industry Training Program Level One for Avalanche Operations certificate
- ❖ Completed Guide Training Skiing (Alpine, Mechanized and Touring) with a recommendation to continue to the exam.

#### To Apply You Must Submit

- ❖ Application form
- ❖ Copy of your current Advanced Wilderness First Aid. (If you will be taking your first aid course after the application deadline, attach a confirmation of registration for the first aid program you are taking – this must be complete, and confirmation received by our office (copy of certificate or letter from the first aid provider) in advance of the course date.
- ❖ Copy of your CAA Level 1 certificate
- ❖ Personal Skills resume: An update to your personal skills resume if you completed the training course the previous year.

#### Concerning Applications

Allow yourself adequate time to create a well-structured, organized, and complete application that arrives on time. Your application plays a significant role in whether you will be accepted into the program. Poorly organized applications or unformatted resumes jeopardize your acceptance as your background, skills and qualifications may not be clear and/or may compare unfavorably to other applications. Please retain a copy of your application for your records or in case of loss.

### Application Deadline

Applications must be complete and received by the office by the application closing date. Late or incomplete applications may not be accepted.

Application deadlines, course dates and fees can be viewed online at [www.acmg.ca](http://www.acmg.ca) or contact the Program Office at **403.679.9181**. Dates and fees are updated regularly and may change without notice.

### Notification of Acceptance

All applicants will be notified of acceptance or rejection. Once accepted, the course fee becomes due immediately and must be paid in full to confirm placement.

**If accepted and it becomes clear to the instructors that you are not at the standard indicated on your application, instructors have the right to remove you from further participation.**

## 4. Sample Format for Skiing Resume

A personal skills resume can be set up in a spreadsheet format to more conveniently list the types and styles of trips. This will present relevant information in a concise format for the application review committee.

#### Ski Touring and Ski Mountaineering

Trip	Area/Range	Date	Comments	
<i>Name/description of route, terrain</i>			<i>month/year</i>	<i>weather, leadership role</i>
1.				

Etc.

#### Multi-day Trips

Trip	Area/Range	Date	Comments	
<i>Name/description of route, terrain</i>			<i>month/year</i>	<i>weather, leadership role</i>
1.				
2.				

1.

2.

Etc.