



**ACMG**  
Training and Assessment Program

ACMG Training and Assessment Program  
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## Pre-Exam Training Application Package

### Package Contents:

1. Program Description
2. Notice of Increased Risk
3. Application Information

### To Register:

- Review the application package to confirm you meet the prerequisites
- Complete the online application form: [TAP Application Form](#)

### Payment and Cancellation Policy

The course fee is due once you are formally accepted and registered into the course and must be paid in full.

The following policies are strictly enforced.

1. To receive a refund, the ACMG TAP office must receive notice of cancellation by e-mail or post a minimum of 4 weeks before the course start.
2. There are no refunds of any kind if you cancel after the 4 week deadline.
3. The no refund policy includes personal injury, illness, medical reasons, family emergency etc.
4. If the TAP cancels the course, all fee payments will be returned in full.

## 1. Pre-Exam Training

Pre-exam training is only available to apprentice guides in the Rock, Alpine and Ski Guide certificates.

Apprentice guides do not have to be registered for a certificate exam to participate in this course. The course is 4 days long (except the rock which is 2 days).

The pre-exam training course is intended as a “bridge” course between apprentice and certificate exams. The goal of the course is to ensure apprentice guides are up-to-date with certificate standards and expectations and to assist apprentice guides with their preparation for certificate exams.

Specific objectives will vary depending on the certificate but will include:

- Review trip planning, guides meeting and client briefing expectations
- Review application of roped travel techniques (i.e. shortroping, multi-client rope configurations, glacier travel)
- Review technical rescue skills
- Review marking categories and standards for certificate exams
- Practice guiding (in exam mode) with instructor feedback in all assessment categories
- Instructor coaching on how to train and prepare for a pending certificate exam

Additional information is provided prior to each Pre-exam Training course.

If you have passed an apprentice exam (Rock, Alpine, Ski) proceed with this application package. If you have not, return to the web site or contact the Program office for the correct application package.

## 2. Notice to Participants of Professional Guide Training Courses - Increased Risk

The ACMG provides training intended to develop professional skiing, climbing, hiking, rescue, and wilderness travel guides. To train professional guides it is necessary for students to participate in activities that have higher levels of risk than what may be considered reasonable by entry-level, intermediate, novice, commercial guiding, or recreational standards. This may include, but is not limited to activities such as: lead climbing where the climber places his or her own protective equipment, travel and decision making in avalanche terrain, climbing and rescue in a multi-pitch environment, driving program vehicles, hiking in unusually rough and remote terrain, stress from examination and grading processes, making route and hazard assessment decisions on behalf of other students, unsupervised activities; and continuing with an activity when it may not be considered reasonable by entry- level, intermediate, novice, commercial guiding, or recreational standards (for example, when fatigued, in inclement weather, or in high hazard conditions).

**AT THE START OF EACH COURSE or EXAM YOU ARE REQUIRED TO SIGN A LEGAL RELEASE DOCUMENT (Waiver). YOU CAN VIEW A COPY ON-LINE. WE RECOMMEND YOU SEEK LEGAL ADVICE IF YOU HAVE QUESTIONS.**

### 3. Application Information

#### Prerequisites Required Before You Can Apply

- ❖ Have a current Advanced (80 hr.) First Aid and CPR certificate (Wilderness First Aid is preferred; however, OFA 3 will be accepted).
- ❖ Have passed an Apprentice Guide exam (Rock, Ski, Alpine)

#### To Apply You Must Submit

- ❖ Application form
- ❖ Copy of your current Advanced Wilderness First Aid if it has expired since your last CMSG course. (If you will be taking your first aid course after the application deadline, attach a confirmation of registration for the first aid program you are taking – this must be complete, and confirmation received by our office (copy of certificate or letter from the first aid provider) in advance of the course date.
- ❖ Personal experience update (rock / alpine climbing or backcountry skiing) since your apprentice exam.
- ❖ Related guiding experience resume
- ❖ Other training or information you feel is pertinent

#### Concerning Applications

Allow yourself adequate time to create a well-structured, organized, and complete application that arrives on time. Your application plays a significant role in whether you will be accepted into the program. Poorly organized applications or unformatted resumes jeopardize your acceptance as your background, skills and qualifications may not be clear and/or may compare unfavorably to other applications. Please retain a copy of your application for your records or in case of loss.

#### Application Deadline

Applications must be complete and received by the office by the application closing date. Late or incomplete applications may not be accepted.

Application deadlines, course dates and fees can be viewed online at [www.acmg.ca](http://www.acmg.ca) or contact the Program Office at **403.679.9181**. Dates and fees are updated regularly and may change without notice.

#### Notification of Acceptance

All applicants will be notified of acceptance or rejection. Once accepted, the course fee becomes due immediately and must be paid in full to confirm placement.

**If accepted and it becomes clear to the instructors that you are not at the standard indicated on your application, instructors have the right to remove you from further participation.**