



# ACMG

Training and Assessment Program

**Hello** and thank you for your interest in applying to the ACMG Training and Assessment Program (TAP).

**As of April 30, 2018**, the ACMG will be running the program for an undetermined period. For any courses beginning May 1, 2018, please use the following pages and application packages that are appropriate for your needs. If you have any questions, feel free to direct them to us at [tap@acmg.ca](mailto:tap@acmg.ca).

If you have previously taken a course with the Canadian Mountain and Ski Guide Program at Thompson Rivers University, it is possible that we will not have your complete file and may request an update on your resume, letters of recommendations or other info.

Best of luck as you enter the guiding or climbing instructor paths.

*The TAP Team*

**TAP APPLICATION PACKAGE**

**CGI |**



**ACMG**  
Training and Assessment Program

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## Climbing Gym Instructor Level 1 Application Package

### Package Contents:

1. Program Description
2. Waiver and Release of Liability
3. Underage Applicants
4. Application Information
5. Climbing Skills Resume –Sample Format

### To Register:

- Review the application package to confirm you meet the prerequisites
- Complete the online application form: [TAP Application Form](#)

### Payment and Cancellation Policy

The course fee is due once you are formally accepted and registered into the course and must be paid in full.

The following policies are strictly enforced.

1. To receive a refund, the ACMG TAP office must receive notice of cancellation by e-mail or post a minimum of 4 weeks before the course start.
2. There are no refunds of any kind if you cancel after the 4 week deadline.
3. The no refund policy includes personal injury, illness, medical reasons, family emergency etc.
4. If the TAP cancels the course, all fee payments will be returned in full.

## 1. Climbing Gym Instructor Level 1 Program

The Climbing Gym Program trains and certifies instructors to teach climbing skills and conduct classes on artificial climbing structures. Level 1 Climbing Gym instructors teach introductory classes and basic top roping. The Level 2 course certifies instructors for teaching and coaching lead climbing and intermediate to advanced movement skills.

Successful participants are well prepared and have a professional attitude. Both courses include a pre-course assignment that must be completed. During the course participants are required to demonstrate: personal climbing ability, knowledge of industry safety standards, and the ability to instruct climbing techniques.

## 2. Waiver and Release of Liability

**At the start of each course you are required to sign a legal release document (waiver) a copy of this can be viewed in this application package. We recommend you seek legal advice if you have questions. Please print and include a signed copy of the waiver with your application.**

**You will also be required to sign a facility waiver at the course start.**

## 3. Underage Applicants

If you are under 19 please submit the Under Age Waiver. Underage applicants must provide a letter from a facility operator or CGI Level 2 or 3 stating they are ready to participate in the program.

The minimum age to participate in the CGI Program is 16.

## 4. Application Information

### Prerequisites Required Before You Can Apply

- ❖ Have 2 years climbing experience (include total number of days climbed)
- ❖ Be able to top rope 5.10 and lead 5.9 on artificial structures
- ❖ Have climbed in at least two different facilities
- ❖ Have observed or shadowed 8 hrs. of climbing instruction where belay and movement skills were taught. (Exposure to an instructional climbing class helps participants understand the role of a climbing gym instructor and assists preparation for the course.)

## To Apply You Must Submit

- ❖ Application form
- ❖ Personal resume which includes:
  - Related training courses
  - Related work experience (documented with location, references, responsibilities)
  - 1 – 2 paragraphs about your background and goals related to becoming a Top Rope Climbing Instructor
  - Other information you feel is pertinent
- ❖ Climbing skills resume. See attached page for the recommended format for your skills resume.
- ❖ A letter of recommendation from an outdoor climbing operation (camp, educational institution, or climbing school) or ACMG certified Rock Guide or Alpine Guide.
- ❖ Two references, including contact information, who can verify your climbing skills
- ❖ Proof of current standard first aid and CPR certifications (send a copy of certificates that shows the expiry date)

## Concerning Applications

Allow yourself adequate time to create a well-structured, organized, and complete application that arrives on time. Your application plays a significant role in whether you will be accepted into the program. Poorly organized applications or unformatted resumes jeopardize your acceptance as your background, skills and qualifications may not be clear and/or may compare unfavorably to other applications. Please retain a copy of your application for your records or in case of loss.

## Application Deadline

Applications must be complete and received by the office by the application closing date. Late or incomplete applications may not be accepted.

Application deadlines, course dates and fees can be viewed online at [www.acmg.ca](http://www.acmg.ca) or contact the Program Office at **403.679.9181**. Dates and fees are updated regularly and may change without notice.

## Notification of Acceptance

All applicants will be notified of acceptance or rejection. Once accepted, the course fee becomes due immediately and must be paid in full to confirm placement.

**If accepted and it becomes clear to the instructors that you are not at the standard indicated on your application, instructors have the right to remove you from further participation.**

## 5. Sample Format for Climbing Skills Resume

A spreadsheet format is a convenient way to list your climbs. This will present information in a concise manner. You want to demonstrate at least two years of climbing experience in at least two different facilities. You can supplement your climbing resume with outdoor climbs.

Facilities climbed at

Facility	Location	Date
<i>Name of facility</i>	<i>city/town</i>	<i>year (# days per week, month or year)</i>

- 1.
- 2.
- Etc.

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Average and top climbing grade – indoor

Average Grade	Top Grade
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Lead Climbing:

Top Rope:

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Outdoor climbs (if any) – supplement to indoor resume. Optional

Route	Difficulty	Location	Date	Style
<i>Name of route</i>	<i>grade</i>	<i>area/crag</i>	<i>month/year</i>	<i>redpoint, flash, lead. Top rope</i>

- 1.
- 2.
- Etc.